



Car Seat Policy

Enquiries to:	Centre Manager, Chairperson
Applies to:	Kaiako, staff, parents/Whānau and caregivers at Lower Hutt City Childcare Centre
Date Developed:	May 2021
Review Date:	June 2021
Next Review date:	April 2024

Reference: NZ Police, MOE Regulations, 2008 and Licensing Criteria, HS18, Land Transport Act 1998, Transport Notice, 1984, (Child Restraints and Seatbelts Approval) and any subsequent amendments to these regulations

Rationale:

Keeping a car seat on the premises enables mātua and caregivers to borrow it when needed. It also ensures kaiako have a safe method of transportation in case of an emergency.

Te Whāriki

Well-being / Manu atua Goal 3 – Tamariki will experience and environment where they are kept safe from harm.

Procedures

- If a mātua or caregiver borrows the car seat it must be returned as soon as possible, preferably the next day, to ensure it is available at the centre for when it is required.
- If it is possible, mātua will be contacted prior to any kaiako taking their tamaiti out of the centre in case of an emergency.
- If the car seat is used to transport a Tamati in the case of an emergency, proper care will be taken the car seat is correctly installed and the tamaiti is safe.
- All car seats must comply with the traffic regulations and not be expired.
- Children travelling in motor vehicles while in the care of the Centre, will be restrained as per the Land Transport Rules made under the Land Transport Act 1998 (Child Restraints and Seatbelts Approval) Notice 1984 and any subsequent amendments to these regulations. All children are to be in a booster seat up to the age of 7, as of the 1 November 2013.
- Car seats will only be installed by adults who have knowledge of how to install them correctly.
- Where a parent and or kaiako observe that parents are not restraining their own child, a car seat will be provided to ensure the safety of the child is paramount and legal requirements are complied to.
- In the event the refusal of the use of an appropriate car seat to be used by the parent/Whānau and or caregiver is observed the Police may be called.

Board of Trustees consulted	Yes/No	Kaiako consulted	Yes/No
Parents consulted	Yes/No		
Approved by: _____	Designation: _____	Date: _____	